

Forensics Submission Form

Customer Details	
Company Name:*	
Contact Person:*	
Email:*	
Contact Phone No.:*	
Address:*	
Submission Ref.:	
Purchase Order No.:	

Reporting Details	
Report Results To:*	
Extra Copies To:	
<p>NOTE: If you would like separate reports for each sample, please complete multiple sample submission forms. Each separate report will incur a report fee.</p>	

AsureQuality Limited

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Sample Details	
Date/Time Dispatched:	
Condition sample(s) dispatched in: <input type="checkbox"/> Ambient <input type="checkbox"/> Chilled <input type="checkbox"/> Frozen <input type="checkbox"/> Quarantine* ¹ (please include a copy of the MPI Import Permit/Transfer Form) <p>NOTE: Please state the risk item the sample has been found in*</p> <input type="checkbox"/> Return sample(s) after analysis (Courier fees apply – minimum \$25) <p>NOTE: Samples will be destroyed/returned at least 8 weeks after reporting unless otherwise instructed.</p>	
Are samples hazardous?*	<input type="checkbox"/> Yes <input type="checkbox"/> No

Urgency Details*

Normal Service (5-10 working days)
 Urgent Service (2-3 working days)

NOTE: For urgent testing, a 100% surcharge fee applies. Please contact AQ prior to submitting samples to confirm availability.

NOTE: Some samples may require additional non-routine testing where service times may exceed 5-10 working days

Important: please avoid using adhesive tape on samples

Sample Name* <i>(Unique name used for the sample in the report)</i>	Sample Details <i>(Where sample was found/product or risk item sample found in)</i>	Purpose of Testing* <i>(E.g. identification of foreign matter, raw material testing, comparison to a reference sample etc.)</i>	AQ Ref. Only

*Required information

¹Quarantine (risk) samples must be submitted in a secondary container/packaging (double bagged) to prevent spillage or contamination to the external environment. **NOTE:** The courier bag/box is not accepted as secondary packaging.